

# ACADEMY COMMITTEE MEETING



Date: Monday 25<sup>th</sup> March 2024  
 Time: 16.30  
 Venue: Woodford Primary School

Clerk: T Bhakar

Present: M Hurleston, E Drake, J Richards D Russell, S Stevenson, R Fernandez, L Woolley

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies	There were no apologies as all Governors were in attendance.	
		Membership: Introduction and Recruitment Update	There were no updates to be given for this item.	
		AOB items	There were no further discussions for AOB.	
		Training – Rights Respecting	Sarah Stevenson provided training on Rights Respecting. Governors were introduced into the importance of this and how it is interweaved into the curriculum. It is a great way for children to be proactive to share with the peers and for development.	
		Register of interests	Governors confirmed the Register of Interests is accurate. Governors were reminded to inform the Clerk of any changes to their record.	
		Code of Conduct	Governors agreed to adhere to the Code of Conduct and Acceptable Use for IT Policy.	
		Part 1 Minutes from ACM4	Minutes were accepted and no amendments were suggested. All actions from the previous meeting have been completed.	
		Scheme of Delegation	This document has recently been updated to ensure it is compliant.	
		Trust Board Update	Governors noted the update from the Trust Board. There were no questions.	
			Link Governor Roles and	Link Governor roles remain the same following a reshuffle at ACM2.

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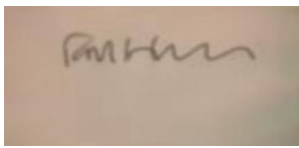
		Responsibilities		
2	School Performance & Accountability	Review School Development plan priorities	<p>This section of the meeting was led by HoS, ED. The focus of this section of the meeting was the third part of the School Development Plan which is development and wellbeing of pupils</p> <p>The first priority is to make children feel safe first and foremost. This means all staff are first aid trained. ED wants trust from the community that the children are being well looked after.</p>	
		Behaviour and Safeguarding including Attendance Update	<p>Governors were provided an update via a document uploaded on Teams.</p> <p><b>Q: What does vulnerable mean?</b></p> <p><i>A: A child does not necessarily hit a criterion of a group of children. There could be multiple reasons that children may be vulnerable.</i></p> <p><b>Q: Does the number of vulnerable children fluctuate?</b></p> <p><i>A: Yes, all the time.</i></p> <p><b>Q: How often is the list checked?</b></p> <p><i>A: It is a live document. There are weekly meetings between ED and the Attendance officer as well as SENDCO.</i></p> <p>Attendance is a national problem. There is the naivety of parents however the school are trying to establish a culture of high importance of punctuality and the dance. Where there are issues, the HoS has challenged and parents have supported this.</p>	
3	Governor Monitoring	Record of Visits	<p>RF discussed her recent Phonics visit. Overall, very impressed with the engagement of the groups of children.</p> <p>JR visited WPS for a PSHE visit. He was very encouraged to see how central it is in School.</p>	
		Policies	There were no policies to be discussed at this meeting.	

		Finance Update	<p>The School's accounts were shared. The HoS explained that there are large spends for Y2 such as the Reading Scheme and staffing costs.</p> <p><b>Q: There is a huge deficit. How will this be closed?</b></p> <p><i>A: As a Trust, we can't go into red. The Trust is going to make up the deficit until the school grows.</i></p> <p><b>Q: Will the School be 2 form anytime soon?</b></p> <p><i>A: No as there are local schools with places unrolled.</i></p>	
		Health and Safety Update	<p>The Governors were satisfied that the document covered all aspects of Health and Safety and there were no further questions.</p> <p>There have been new playground markings which everyone has been very impressed with.</p> <p>There Sports grant will help to provide more PE equipment for the hall.</p> <p>The School will be spending money on making the interior more welcoming and school lie – timelines, murals and world maps.</p>	
		Check website compliance (publication of all required details on Governance and SEND Report	The website is compliant in terms of the publication of statutory documents.	
	<b>Governor Development</b>	Clerk to minute any training undertaken by Governors since the last meeting	No new training undertaken to note.	
<b>5</b>	<b>Community Engagement</b>	Stakeholder engagement	<p>There have been a range of achievements the school are very proud of. To note:</p> <ul style="list-style-type: none"> <li>- Y1 bunting at Bramhall Co-Op</li> <li>- Parent presentation on the Iranian new year</li> <li>- Local author visit – Sheena Ghai to discuss Holi</li> </ul>	

	<b>AOB</b>		No other business to be discussed.	
	<b>Meeting Dates:</b>	15.07.2024	Meeting dates have been confirmed.	

<b>Impact of Meeting / Key Outcomes</b>				
Governors received insightful Rights Respecting training				

Meeting closed at 18.00



Mike Hurleston  
Chair